



UGANDA BAPTIST SEMINARY

JOB DESCRIPTION

Title	Nurse
Reports To	Deputy Principal of Finance and Administration
Direct Reports	None

Overview
The school nurse is responsible for providing health services to students and staff when they are at school. The nurse will help with preventive care by educating students on how to avoid communicable diseases and having proper hygiene and dispensing common medicines.

Responsibilities
<ul style="list-style-type: none"> • Provide basic healthcare to students in case of injury or acute illness. • Develop health plans for students with chronic illnesses and disabilities. • Educate students and staff on healthy habits, such as proper nutrition and hygiene. • Ensure school environment is safe faculty members who live on campus (e.g., prevention of communicable diseases). • Write referrals for other health specialists. • Ensure compliance with national and local health laws. • Evaluate and treat students with minor illnesses and refer outside care for serious illnesses. • Maintain all medical supplies for the Student Clinic while staying under budget. • Provide students who need reading glasses from the stock of used glasses. • Work with the Dean of Students in case of an emergency outside of normal working hours to ensure students receive proper medical care. • Maintain nurses certificate and attend additional trainings as necessary. • Adaptability to change and willingness to adopt new processes and ideas. • Perform miscellaneous job-related duties as assigned.

Competencies
<ul style="list-style-type: none"> • Adaptability to change and willingness to adopt new processes and ideas. • Excellent organization skills. • Very efficient with care. • Excellent communication skills. • Respectful of private information. • Kind and sympathetic to medical concerns. • Knowledge of Uganda health policies. • Strong professionalism and discretion.